



Special Support Assistant – Level 2 Job Description

Purpose

To support teaching staff in the development and education of pupils including the provision of specialist skills as appropriate.

Duties and Responsibilities

Support for pupils

- Support the activities of individuals or groups of children
- Participate in the education of children, including contributing to their health and well-being
- To support self-esteem and independence

Support for the teacher

- Supporting the delivery of learning activities
- Support in organising effective learning environments and maintaining appropriate records
- Support the maintenance of pupil safety and security
- Contribute to the management of pupil behaviour by:
 - ❖ promoting school policies with regard to pupil behaviour
 - ❖ supporting the implementation of strategies to manage pupil behaviour

Support for the school

- Providing support to colleagues
- Develop own effectiveness in a support role
- Work as required across the curriculum and in all Key Stages within the school as appropriate.
- Individuals have a responsibility for promoting and safeguarding the welfare of children and young people they are responsible for or come into contact with
- To ensure their tasks are carried out with due regards to Health and Safety

- To participate in appropriate professional development including adhering to the principle of performance management
- To adhere to the ethos of the school:
 - ❖ To promote the agreed vision and aims of the school
 - ❖ To set an example of personal integrity and professionalism
 - ❖ Attendance at appropriate staff meetings and review meetings within working hours



St Bede's

Roman Catholic High School

Believe all things are possible
