

Your guide to transitioning from Year 11

# **Contents**

Page 3	Introduction	<u>Colleges</u>	and Sixth Forms
Page 4/5	Choices after Year 11	Page 27	Accrington & Rossendale College
Page 6	How to apply to college or sixth form	Page 28	Blackburn College
Page 7	GCSE results day and enrolment	Page 29	Burnley College
		Page 30	Cardinal Newman
	<u>Apprenticeships</u>	Page 31	Clitheroe Royal Grammar School
Page 9	How to apply for an Apprenticeship	Page 32	Darwen Aldridge Community Academy
Page 10	Accrington & Rossendale College	Page 33	Darwen Aldridge Enterprise Studio
Page 11	Blackburn College	Page 34	Myerscough College
Page 12	Burnley College	Page 35	Nelson & Colne College
Page 14	JTL Training	Page 36	Preston College
Page 15	Myerscough College	Page 37	Queen Elizabeth Grammar School
Page 16	North Lancs Training Group	Page 38	Runshaw College
Page 17	Preston College	Page 39	St Wilfrid's Sixth Form
Page 20	Runshaw College	Page 40	Tauheedul Boys Sixth Form
Page 21	Springfield Fuels Ltd—Westinghouse	Page 41	Tauheedul Girls Sixth FormPage
Page 23	Training 2000		
	<u>'raineeships</u>		
Page 25	What is a traineeship?		



## Introduction

Transition means a time of change. In this case, an exciting change from Year 11 to the next stage in your learning or training. This might be on to an apprenticeship or traineeship, or to college or sixth form to study A Levels, a T Level or vocational/technical courses. Whatever you have decided, or even if you haven't yet made up your mind, this booklet is here to help.

Sixth forms, colleges and training providers want to keep you up-to-date on what they have on offer and over the following few pages you will find information on all of the main providers. If you still don't get the answer you need, there are details of who to contact at each organisation.

Not all apprenticeship training providers are listed in this document. However, the Lancashire Forum provide support for apprenticeships across all of Lancashire and can offer you support. They will be more than happy to help and can be contacted at: info@lancsforum.co.uk

New Directions Careers Service are also keen to support you and can offer one-to-one guidance over the phone. You may have had a one-to-one careers guidance meeting with them already in school. They have up to date information on all providers and can help you with applying if you have not yet done so. They can be contacted by phone on: 01254 666424 or email: newdirections@blackburn.gov.uk

Remember, you're not on your own! There is lots of support on offer to help make your move to the next stage of your learning/training as smooth as possible.

Good luck!



## **Choices after Year 11**

#### Your choices after Year 11

Young people have to stay in education or training until their 18<sup>th</sup> birthday. There are three main ways to do this:

- > Continue to study full time
- > Get an apprenticeship or traineeship
- > Work or volunteer whilst studying part-time

There are lots of post 16 education or training options available. You'll need to think about which one best suits your needs, interests and future plans. This education and training is free if you start before you turn 18.

#### Study full time

If you want to study full time, there are two main options: a school sixth form or a college. You will be able to choose from a wide range of qualifications and courses and these tend to be classed as academic or vocational/technical:

A levels - these are two year courses with an exam at the end. These courses are at Level 3. Most students take three A level subjects but you may be able to combine A Levels with another qualification. You would need to speak to your preferred school sixth form or college to see what they can offer. A Levels are one of the main routes into higher education.

**Vocational/technical** – Often referred to as Btec's or T Levels, these courses are designed to help you learn in a more practical way about an employment sector, such as travel and tourism or construction. Vocational/technical courses are jointly designed with industry and employers so you can gain the right knowledge and skills to help you progress into a job. Whilst the main progression route from vocational/technical qualifications is into employment, you can also progress into higher levels of study, including university.

T Levels are a two year course and are at Level 3. A T Level is the equivalent to three A Levels. T Level students spend 80% of their course in technical learning and 20% in an in-depth industry placement which is around 45 days (315 hours). The industry placement will give you real experience of working in your chosen industry. You'll also study English and maths if you have not yet achieved a GCSE grade 4 in these subjects. T Levels are currently being rolled out across the country and a range are already available across Lancashire. T Levels are assessed in different ways – including projects, tests and exams – and they allow you to progress onto an apprenticeship, skilled employment or higher education.

Your Career, Your Future, Our BwD

## Choices after Year 11 continued

#### **Apprenticeships**

An apprenticeship is an excellent way to combine on the job learning while you're working and earning a wage. You'll get hands-on practical learning through your employer and you'll also go into college or to your training provider one day a week to learn the theory behind your chosen subject area. Apprenticeships are available in a wide range of subjects and they last for at least 12 months. You can start at Level 2 and progress all the way up to Level 7. As an apprentice, you'll be an employee and will receive a wage and other employee rights, such as holiday pay. Apprentices receive different rates of pay, depending on their age and where they are up to in their apprenticeships. A 16-18 year old apprentice is entitled to the National Minimum Wage.

#### **Traineeships**

A traineeship includes a work placement which will help you gain the skills and experience you need to progress into an apprenticeship or employment. You'll also get support with English and maths if you need it, as well as work preparation training.

A traineeship can last anywhere between six weeks and a year, though most last for up to six months. Unlike an apprenticeship, you won't receive a wage on a traineeship. However, you may be entitled to financial support through your education provider.

#### Work or volunteer whilst studying part time

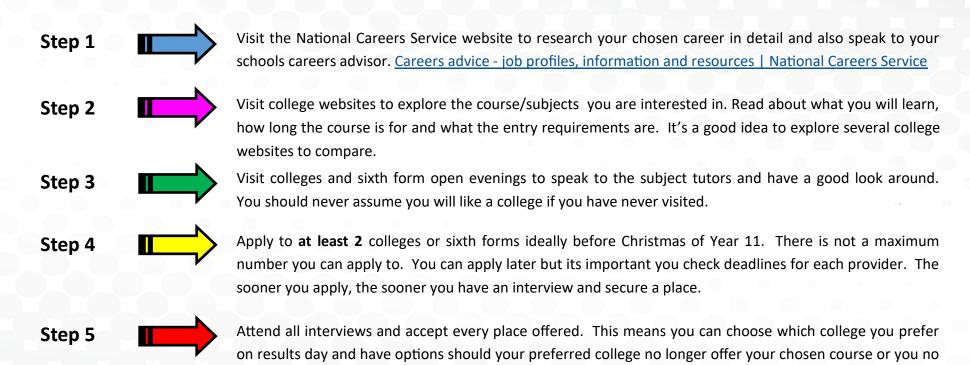
If you'd prefer to work, or be your own boss, you are required to study a part-time course alongside this. You'll need to work for at least 20 hours a week, while you are in part time education.

Volunteering is a rewarding activity and can help you to make a difference within your community. It's a great way to gain experience and develop new skills. You can find out more about volunteering opportunities in Blackburn with Darwen at Volunteering | Blackburn with Darwen Borough Council



# How to apply to college or sixth form

If you decide to progress onto a full time course at college or sixth form, below are the steps to take to ensure a smooth and successful transition.



Collect your GCSE results and enrol!!! There is more detail about this on the next page.

longer meet the entry requirements.

Step 6



Your Career, Your Future, Our BwD

# GCSE results day and enrollment

GCSE results day will take place on Thursday 24th August 2023. Your school will let you know their arrangements for collecting results before you leave. In most cases school will ask you to collect your results in person.

## Enrolment on your chosen course.

If you have applied to a provider and accepted a place on a course, the provider will contact you to explain how and when to enrol. Make sure you check your emails and respond to any messages you may receive.

Colleges, sixth forms and training providers will also share information on enrolment arrangements via their websites and through social media (contact details can be found in this booklet).

**DON'T PANIC!!!** If your grades are lower than expected, there is **always** an option for you. Go to your chosen college who will review your results and also your options. Alternatively, the New Directions Careers Service team have up-to-date information on all of the providers in Blackburn with Darwen and beyond, so give them a call if you are want to discuss all of your options. (01254666424)

They are also available if you haven't applied for anything yet and can support you to apply and enrol.



# Apprenticeships

<<new directions>>

Your Career, Your Future, Our BwD

# How to find an Apprenticeship

Finding an Apprenticeship can sometimes feel a little daunting but following the steps below can lead you in the right direction. Apprenticeships can take time and effort to find but there are lots of opportunities available. Lancashire WBL Executive Forum explains how:-

## To apply for an apprenticeship you can:

- b Look at our <u>Sorted Guide</u> which shows all the training providers and what apprenticeships they offer
- ♦ Contact a training provider by <u>clicking here and let them know the apprenticeship you are interested in</u>
- ♦ Go on <u>www.gov.uk/apply-apprenticeship</u> to search for current vacancies and to apply for an Apprenticeship. You can set up alerts to be notified of new vacancies as new ones arise every day.
- Attend careers fairs and open nights and get talking to employers.
- Go on companies websites and click on their careers tabs. You can make contact with a company and explain that you are looking for an apprenticeship.
- Have a Curriculum Vitae (CV) ready to share with providers and employers <u>CV advice | National Careers Service</u>
- Mention your interest in an Apprenticeship to friends and family. Sometimes its who you know!
- If you find your own employer, New Directions Careers Service can advise you on how to link your job offer to training. Call 01254 666424.

If an Apprenticeship is your preferred route, its essential that you apply for a college place as a back up plan.





# Acc/Ross & Nelson & Colne College



### Key contact details and where to get information

## How do I apply for an apprenticeship

## I have applied for an apprenticeship with a College/ Provider, what happens now

## I haven't decided what I want to do after my GCSEs/ A Levels. What do I do?

## What happens if I don't get on the apprenticeship I have applied for?

Contact our friendly apprenticeships team for information and guidance. Telephone: 01282 440 319

Email:

apprenticeships@nelsongroup.ac.uk

Access our website www.accross/ac.uk/apprenticeship

Find Out More About Apprenticeships And Their Benefits. (nelson.ac.uk)

How do I apply for an apprenticeship?

- Apply online
- Access the following link
- www.accross.ac.uk/ap prenticeships/ourapprenticeships/

Select the subject area of the apprenticeship you wish to apply for then click 'apply now' (the orange button on the top right of the screen

We will process your application and contact you to arrange an interview with our apprenticeships team. This may be online or face to face pending government restrictions

If you would like some advice and guidance on different options then please contact our school's liaison team on

schools@nelsongroup.ac.uk

If you would like some Careers information, advice and guidance please contact our Careers Zone on careers@nelsongroup.ac.uk

What happens if I don't get on the apprenticeship I have applied for/ that I am interested in? Don't worry! You can start on our brand new Apprenticeship Start Up programme that will help you develop the essential skills that employers are looking for in this competitive market. You will receive individualises advice, guidance, and support from our team who will work with you secure a placement as part of the programme.

## If I have changed my mind since I applied what do I do?

## GCSE/ A Level grades I am expecting (better or worse)?

## What happens if I don't get the How will I be interviewed by an employer for an apprenticeship?

## I don't have an up to date CV and/ or don't feel I am ready to be interviewed for my apprenticeship

That's fine – just let us know! Please contact email admis-

sions@nelsongroup.ac.uk

Please do not make a separate application – we can amend your existing one and add or remove courses as per your preference

Please don't worry, we will offer you an alternative that is right for you and can offer you a course whatever your grades. We have courses from Level 0 to Level 3 for school leavers in a wide range of subject areas. The link below gives more information https:// www.accross.ac.uk/16 -18

At the moment many employers are conducting interviews online via Microsoft Teams/Zoom/Google Meet or via a telephone call. We can offer you assistance and help get you ready for any interviews beforehand so you feel wellprepared

Once you have applied we will work with you to produce a professional CV as well as a cover letter, sample email and even a telephone script that you may need when contacting employers. Our apprenticeship team will give you tips and guidance on how to ensure your CV stands out



# Blackburn College

Key contact details and where to get information	How do I apply for an apprenticeship	I have applied for an appren- ticeship with a College/ Provider, what happens now	I haven't decided what I want to do after my GCSEs/ A Levels. What do I do?	What happens if I don't get on the apprenticeship I have applied for?
Apprenticeship Team 01254 292500 apprenticeships@blackburn.ac.uk	Via Blackburn College Website – online application form.	We will contact you to arrange an interview and assessments.	Complete an application form online. You can apply for full time and Apprenticeship Programmes. Request an appointment with our Schools team via 01254 292929	We will work with you to job search for your preferred apprenticeship route. We will also offer you a suitable full time course option, and if appropriate, a plan to switch to an Apprenticeship when this becomes available.
If I have changed my mind since I applied what do I do?	What happens if I don't get the GCSE/ A Level grades I am expecting (better or worse)?	How will I be interviewed by an employer for an apprenticeship if I am in 'lockdown' or self- isolating	I don't have an up to date CV and/ or don't feel I am ready to be interviewed for my appren- ticeship	
Call us on 01254 292929 and we will be able to update your application and make a referral to our Hub team to provide advice.	Please don't worry, we will support you to decide on an alternative course to help you work towards your goals. Please still come to college for your enrolment and we will have staff available to help you.	Many employers are interviewing firstly by phone call then face to face interviews. It's really important to do your research before interview and, of course, we will send your details to the employer in advance.	Call us on 01254 292500 and we will arrange for you to attend our free CV building workshops / interview skills workshops. We can also send you templates to help you complete this.	



# **Burnley College**

Key contact details and where to	
get information	

#### How do I apply for an apprenticeship

## I have applied for an apprenticeship with a College/ Provider, what happens now

an interview. The Themis team

do ask for you to be pro-active

in finding your own employer as

well. Look out for news on our

Themis Careers Event in Janu-

ary. You will sit BKSB Maths &

English assessments to assess

the level that you are currently

working at.

## I haven't decided what I want to do after my GCSEs/ A Levels. on the apprenticeship I have What do I do?

What happens if I don't get applied for?

www.burnley.ac.uk/themis-home

c.admissions@burnley.ac.uk (School Liaison Team)

themis@burnley.ac.uk (Themis Team)

01282 733322 (School Liaison Team)

01282 733005 (Themis Team)

Step 1. www.burnley.ac.uk/ themis-home

Step 2. Press apply now button

Step 3. Search for a specific Apprenticeship subject, or look into 'Apprenticeships explored' shown on the 'learn' tab.

Step 4. Click on the specific Apprenticeship you want to do

Step 5. Press apply now (again)

Step 6. Complete application form and submit

It's important that you look into You will be able to enrol on Once you have applied you will receive an e-mail with a date the different options that are and time for interview. Once available and do some research you have completed two interfor yourself. If you are a school views with our industry experts leaver you can contact the and are categorised as 'suitable' School Liaison Team on 01282 for an apprenticeship, you will 733322 or via e-mail on then be passed on to our Thec.admissions@burnley.ac.uk to mis recruitment team. They will ask for further advice and info, go through live vacancies, look or the Themis Team on 01282 at your CV, ensure you are inter- 730005 or theview ready and will then look to mis@burnley.ac.uk to speak match you with an employer for specifically to them regarding

> If you have just finished you're A -levels you can also speak to the Themis team about Apprenticeships, or ring student services on 01282 733373 or e-mail them at s.services@burnley.ac.uk to gain

information about your next

Apprenticeships.

the full-time vocational equivalent to your apprenticeship or A-levels (If you have the grades). We always recommend that you apply for a full-time course as well as a back-up in case you don't get an Apprenticeship, or you change your mind.



## **Burnley College continued**

If I have changed my mind since	e I
applied what do I do?	

What happens if I don't get the GCSE/ A Level grades I am expecting (better or worse)?

How will I be interviewed by an employer for an apprenticeship if I am in 'lockdown' or selfisolating

I don't have an up to date CV and/ or don't feel I am ready to be interviewed for my apprenticeship

You re-apply for your new choice via the usual application process. Or you can e-mail c.admissions@burnley.ac.uk

and inform the college that way. Dependant on what your change is you may have to sit another interview.

If you don't get the GCSE's, you are expecting there is a chance you may need to complete a lower-level apprenticeship or a full-time course. If this is the case, then the college will look at the best possible alternative and work with you to find the best outcome for you. If you over-achieve then you may be able to look at a different course, the college is here to help you look at these options

All activity in college has now resumed, and so your interviews School Liaison Team can offer will take place face-to-face, however, should you be unable to attend in person, we may be able to arrange this to happen via phone call or video call.

The Themis Team and the support with CV help and interview preparation via our Themis Toolkit Workshops, or on a oneto-one basis



# JTL Training

				(
Key contact details and where to get information	How do I apply for an apprenticeship	I have applied for an apprenticeship with a College/ Provider, what happens now	I haven't decided what I want to do after my GCSEs/ A Levels. What do I do?	What happens if I don't get on the apprenticeship I have applied for?
All information on JTL's Apprentice- ships is available on our website ac- cessed via  www.jtltraining.com	Go to the JTL website and click on the "Train with us" tab and then click on "Apprenticeships" and "Apply Now"	Follow the guidance in your application to create your online account. You will be prompted to take assessments and provide information about yourself.	JTL has advice on its website for careers in the buildings services engineering sector (Electrical, Plumbing, H&V). If you aren't sure this is the right choice for you, please explore options with other providers and colleges who offer training and courses in other areas.	Keep looking on the Apprentice- ship Vacancies website, and we will alert you to any vacancies in your area
If I have changed my mind since I applied what do I do?	What happens if I don't get the GCSE/ A Level grades I am expecting (better or worse)?	How will I be interviewed by an employer for an apprenticeship if I am in 'lockdown' or self-isolating	I don't have an up to date CV and/ or don't feel I am ready to be interviewed for my appren- ticeship	
Simply go into and update your account to show that you are no longer interested and we will stop sending you notifications about vacancies in your area.	We do not specify what GCSE's or level you have to achieve to start an Apprenticeship, we ask you to complete an online Initial Assessment that will enable us to see whether the course is right for you and what support you may need to achieve.	Employers have their own recruitment processes, but most employers will try to do face to face interviews. Where this isn't possible they may use online packages such as Microsoft Teams or Zoom etc.	JTL offers guidance in creating an online CV and preparing for interview through your online account.	



# Myerscough College

				•
Key contact details and where to get information	How do I apply for an apprenticeship	I have applied for an appren- ticeship with a College/ Provider, what happens now	I haven't decided what I want to do after my GCSEs/ A Levels. What do I do?	What happens if I don't get on the apprenticeship I have applied for?
Contact our Employer Services team on 01995 642255 or email us on employerservices@myerscough.ac.uk. Further details can also be found on our website here: https://www.myerscough.ac.uk/courses/pprenticeships/	If you have an employer in place who is willing to take you on in the relevant sector, you will need to complete an application form. Please contact us to request one of these. All our current vacancies are here: <a href="https://www.myerscough.ac.uk/courses/apprenticeships/apprenticeship-vacancies/">https://www.myerscough.ac.uk/courses/apprenticeships/apprenticeship-vacancies/</a>	Once you have completed an application form, our Recruitment and Admissions team will be in touch with next steps.	Contact our general enquiries team for information a subject area you are interested in, whether a college based courses or apprenticeship and we will offer you information. There is a live chat on our website <a href="https://www.myerscough.ac.uk">www.myerscough.ac.uk</a> or email <a href="mailto:enquiries@myerscough.ac.uk">enquiries@myerscough.ac.uk</a>	Depending on the circumstances, you could go down a different route, such as traineeships.  Alternatively contact us and we can discuss if there are other apprenticeships that may be suitable.
If I have changed my mind since I applied what do I do?	What happens if I don't get the GCSE/ A Level grades I am expecting (better or worse)?	How will I be interviewed by an employer for an apprenticeship if I am in 'lockdown' or self-isolating	I don't have an up to date CV and/ or don't feel I am ready to be interviewed for my appren- ticeship	
Contact us to let us know and we will be able to discuss options with you in further detail.	Please contact us as we may be able to offer you a traineeship or other opportunity at the college.	Employers will work differently but once you are ready to be signed up to the apprenticeship with your employer, we may be able to conduct the assessment visit virtually.	Please contact us and we can discuss options surrounding employability and provide you with information, advice and guidance.	



## **North Lancs Training Group**

## Key contact details and where to get information

## Visit NLTG's website at www.nltg.co.uk for full details of NLTG Apprenticeships and vacancies, useful information including careers

advice, interview tips and answers to

frequently asked questions.

Our expert **Schools Liaison Team** is available to provide 1:1 support, information, advice and guidance (IAG).

For queries relating to how to apply and NLTG vacancies, our Apprentice Recruitment Team is available on:-

Telephone: 01254 395355, or

Email: recruitment@nltg.co.uk

#### How do I apply for an apprenticeship

Applying is easy. Simply visit the NLTG website at www.nltg.co.uk, and click on the 'Apply' button at the top of the web page. You will be asked to complete a short online ceived your application, our Apregistration form and we will then receive your application remotely. Paper copies of our application form are also available on request should you need one. Simply contact our Apprentice Recruitment Team.

Once we have received your application our **Apprentice Recruitment** Team will contact you to arrange an interview.

You are also able to view all NLTG vacancies via our website and to apply for those you are interested in. Don't forget to check our vacancies regularly so you don't miss out on your dream career

## I have applied for an apprenticeship with a College/

If you haven't yet applied to NLTG, you can do so, even if you have applied to a College or other Training Provider. Once we have reprentice Recruitment Team will contact you to arrange an interview. The team will discuss the type of career and Apprenticeship you are interested in and match you to suitable vacancies.

They will then send your details to employers and arrange job interview dates for you. The team is also able to help you with interview tips and techniques. After you have found a job, we will then sign you up to your NLTG Apprenticeship.

## I haven't decided what I want to do after my GCSEs/ A Levels. What do I do?

NLTG's expert **Schools Liaison Team** We regularly receive vacancies is available to talk you through your for a range of different Apprenoptions and answer your questions about Apprenticeships.

Simply contact one of our team by email or phone as detailed below.

Ali Shah

Call: 07548 562632, ⊠ email ali.shah@nltg.co.uk

Michelle Chambers

Call: 07525 850622, ⊠ email: michelle.chambers@nltg.co.uk

## What happens if I don't get on the apprenticeship I have applied for?

ticeships, with a variety of employers. If you are unsuccessful at interview with a particular employer, we will continue to work with you and match you to other suitable vacancies in the same occupation/ Apprenticeship, or in other occupations which you may be interested in. Our expert Schools Liaison Team can also provide you with IAG regarding all your options and the different Apprenticeships available. Simply contact one of the team by phone or email.

Ali Shah 07548 562632, email ali.shah@nltg.co.uk

Michelle Chambers 07525 850622, email: michelle.chambers@nltg.co.uk



# North Lancs Training Group continued

## If I have changed my mind since I applied what do I do?

# What happens if I don't get the GCSE/ A Level grades I am expecting (better or worse)?

I don't have an up to date CV and/ or don't feel I am ready to be interviewed for my apprenticeship

If you change your mind after applying, this is not a problem; simply contact our **Apprentice Recruitment Team** to let them know.

Telephone: 01254 395355

Email: recruitment@nltg.co.uk

Whether you receive the grades you are hoping for, or your results are not quite what you expect, we will be able to support you. As part of our application process you will undertake a Skills Scan to ensure your current level of maths and English is at the required level. (For a Level 2 Apprenticeship, you need to be working at a level equivalent to GCSE Grade 2/E or above in maths/English). If you are not working at the required level, we can talk to you about your options including our Traineeships and our exciting Study Programmes designed to help you develop skills and gain a maths and/or English

T: 01254 392835

Team on

E: <u>hyndburn.sp@nltg.co.uk</u> Information is also available by

contact our Study Programme

qualification. For more information

Don't worry, NLTG's **Apprentice Recruitment Team** can provide you with advice on creating an up to date CV and support you with interview tips and techniques.

If you are not quite ready for an Apprenticeship, our Study Programme offers two exciting full-time options to help you build your confidence and develop skills for the workplace, further learning or an Apprenticeship.

You will also be supported to gain a maths and/or English qualification if you don't have GCSEs at Grade A\*-C/9-4.

For more information and an informal chat about our Study Programmes, please contact us.

T: 01254 392835 E: hyndburn.sp@nltg.co.uk Information is also available by clicking here.



# **Preston Collège**

				A
Key contact details and where to get information	How do I apply for an apprenticeship	I have applied for an apprenticeship with a College/ Provider, what happens now	I haven't decided what I want to do after my GCSEs/ A Levels. What do I do?	What happens if I don't get on the apprenticeship I have applied for?
Dan Crumblehulme dcrumblehulme@preston.ac.uk  Info www.preston.ac.uk	Visit www.preston.ac.uk Click on the Apply button and follow instructions to apply.	All applicants will receive an immediate email response to confirm receipt of the application with a link to interview dates. Applicants from local schools will see the list of dates we will visit for interview. Applicants from out of county schools will be able to book on one of four interview evenings. All applicants will be interviewed and provided with relevant careers, information, advice and guidance (IAG), and support with alternative full time options including any SEND requirements and support needs that has been identified on their application or during the interview.  A full time College place is given as a backup to the apprenticeship if you do not manage to secure employment. You can transfer from a fulltime course to an apprenticeship if an ap-	You can call us on 01772 225774, or drop us an email at guidance@preston.ac.uk and one of our Careers Advisors can offer course advice and careers information in order to support with your potential next steps.	A full time college course is given as backup to all apprentice applicants.  You can transfer onto an apprenticeship from a fulltime course at a later date if an opportunity arises with an employer.
		prenticeship opportunity arises with an employer.		



## **Preston College continued**

If I have changed my mind since I
applied what do I do?

It's not a problem if you change your mind about the area you are interested in. However, please do contact us on appsin-

fo@preston.ac.uk to let us know your intentions. Alternatively you can contact us on 01772 225774

## What happens if I don't get the GCSE/ A Level grades I am expecting (better or worse)?

With regards to a college place we will work with all learners to get them onto the correct level of programme. For an apprenticeship, this will be initial assessments in Maths and/or English.

## How will I be interviewed by an employer for an apprenticeship if I am in 'lockdown' or selfisolating?

This will be very much dependent on the employer. Some employers may rearrange for a later date, some may do Skype, Teams or Zoom interviews, and based on the completion of the some may opt to do telephone interviews

## I don't have an up to date CV and/ or don't feel I am ready to be interviewed for my apprenticeship

Please visit our careers coach website Careers Coach

Here you will be able to browse careers and courses, build your own CV, and take a careers assessment to learn about yourself, and Career Coach will give you career suggestions based on your interests.



# Runshaw College

Key contact details and where to get information	How do I apply for an apprenticeship	I have applied for an appren- ticeship with a College/ Provider, what happens now	I haven't decided what I want to do after my GCSEs/ A Levels. What do I do?	What happens if I don't get on the apprenticeship I have applied for?
Email  welcometorunshaw@runshaw.ac.uk  To speak to a Schools Liaison contact 01772 622677 or check the Runshaw Website:  https://www.runshaw.ac.uk/study-at-runshaw/apprenticeships	Online by clicking 'apply' on the website, or follow  https://www.runshaw.ac.uk/study-at-runshaw/ap	Apprenticeship team will be in touch with you. Work hard towards any exams. Contact employers to secure a placement. Check the Runshaw website for any vacancies www.runshaw.ac.uk/apprenticeships-vacancies	Attend open days/events of many different providers to see a wide range of opportunities, speak to a Schools Liaison contact for advice or people in industry about their experience	We always offer backup courses, so you're not left with nothing to do in September. You can develop your skills over a year and try again the following year.
If I have changed my mind since I applied what do I do?	What happens if I don't get the GCSE/ A Level grades I am expecting (better or worse)?	How will I be interviewed by an employer for an apprenticeship if I am in 'lockdown' or self-isolating	I don't have an up to date CV and/ or don't feel I am ready to be interviewed for my apprenticeship	
Contact welcometo- runshaw@runshaw.ac.uk and we can update your application for you at any time.	It's good to have some safety net options ready. Runshaw offers back up courses to give you extra time to build the skills or gain the qualifications you need to get to your end goal.	Many employers use online alternatives such as Skype or Zoom to conduct interviews, so it's a good idea to practice with a friend/family member beforehand! Some employers may ask you to wait until lock down is over- so lots more time to prepare!	The apprenticeship team will review your CV and offer advice on how to improve it. You can request interview advice and guidance to help build confidence. We can conduct mock interviews with an outside agency so you're prepared for interviews	



# Springfield Fuels Ltd—Westinghouse

## Key contact details and where to get information

Contact: Chloe Cooper on <a href="mailto:trainingadmin@westinghouse.com">trainingadmin@westinghouse.com</a>

We are happy to chat through any questions you may have about the apprenticeship or what to expect from your time at Springfields.

The website is a really useful source of information, to read previous apprentice's experience, read through our newsletter published by our apprentice team and find out what we produce here.

## How do I apply for an apprenticeship

Follow the link below to find the Westinghouse webpage where you will find information on the apprenticeships we offer, as well as our application link:

# https:// www.westinghousenuclear.com/ careers

We do not accept emails with CVs attached as we have a specific recruitment process.

## I have applied for an apprenticeship with a College/ Provider, what happens now

We offer online applications initially, where you will fill out an online form for your chosen apprenticeship.

As long as you have the predicted/ achieved minimum grade requirements, you will then be invited to participate in online aptitude testing.

Following a successful pass, you will then be interviewed at Springfields by members of the apprentice training department.

## I haven't decided what I want to do after my GCSEs/ A Levels. What do I do?

Work experience is invaluable. If you can demonstrate on your CV or cover letter that you're passionate about both your career prospects and personal interests, this will demonstrate to employers that you're a well-rounded individual that has transferrable skills in the workplace.

Not only does work experience benefit your CV, it will also allow you to refine your interests – it will show you what you would like to do, as well as identifying paths you would least like to follow.

Make the most of career events where you can speak to current apprentices to see how their chosen subjects helped them. If you're interested in a particular apprenticeship, make your subjects match this. Even if change your mind, you can still explore the possibility of there will always be career opportunities in apprenticeships

# What happens if I don't get on the apprenticeship I have applied for?

Not being successful for an apprenticeship can be disheartening, but do not let this discourage you from continuing with apprenticeships.

Constructive feedback on areas that can be developed is beneficial. Do not be afraid to reapply the following year to the same employer, you will be more confident and an additional year of experience in the industry you're focusing on will help.



# Springfield Fuels Ltd—Westinghouse Continued

### If I have changed my mind since I applied what do I do?

Let the training provider/employer know as soon as you have made your decision. They may be able to offer further information that will help with the decision. However if you're certain, they will be able to offer another leaner the opportunity.

## What happens if I don't get the GCSE/ A Level grades I am expecting (better or worse)?

Congratulations of exceeding expectations and doing better than you thought. However, sometimes things don't always go to plan and if you don't meet the minimum expected grades, then please speak Online interview via Teams or to your training provider who will be able to offer further guidance.

## How will I be interviewed by an if I am in 'lockdown' or selfisolating?

As most employers have worked perfected several key interviewing techniques.

Zoom is very popular – remember to make sure all your technology is working prior to the interview and check what is visible to the interviewing panel in your background.

Preparing a presentation is also another technique. You may be given a question or a problem that you will need to research and relay it as part of your interview. Relimits given.

## I don't have an up to date CV employer for an apprenticeship and/ or don't feel I am ready to be interviewed for my apprenticeship

As most employers have worked through "lock down", they will have through "lock down", they will have perfected several key interviewing techniques.

> Online interview via Teams or Zoom is very popular – remember to make sure all your technology is working prior to the interview and check what is visible to the interviewing panel in your background.

Preparing a presentation is also another technique. You may be given a question or a problem that you will need to research and relay it as part of your interview. Remember to always stick to any time member to always stick to any time limits given.



# **Training 2000**

				(
Key contact details and where to get information	How do I apply for an apprenticeship	I have applied for an appren- ticeship with a College/ Provider, what happens now	I haven't decided what I want to do after my GCSEs/ A Levels. What do I do?	What happens if I don't get on the apprenticeship I have applied for?
Email: info@t2000.co.uk Call: 01254 59659 Visit: https://www.training2000.co.uk	You can view and apply for our Apprenticeship programmes using this link >> https:// www.training2000.co.uk/our-courses/  You can view and apply for specific Apprenticeship vacancies using this link >> https:// www.training2000.co.uk/ apprenticeship-vacancies/	Your application will be prescreened and a member of the Recruitment Team will contact you to discuss your application as well as the next steps for you. You will then be invited in for an interview and initial assessment. Once you have completed this stage we will work with you to find vacancies that match what you are looking for and work with you in preparing for company interviews.	Your school or college should have a Careers Coordinator or Liaison Officer that you can talk to, to understand the options available once you finish your GCSEs or A Levels. Look at the website, local providers and colleges to see what they offer and decide which type of learning is right for you.	for further vacancies until we find the position for you. We also offer individual support
If I have changed my mind since I applied what do I do?	What happens if I don't get the GCSE/ A Level grades I am expecting (better or worse)?	How will I be interviewed by an employer for an apprenticeship if I am in 'lockdown' or self- isolating	I don't have an up to date CV and/ or don't feel I am ready to be interviewed for my apprenticeship	
If you change your mind just let us know. We can either help you find an alternative route or wish you luck in whatever you decide to do next.	If your grades are lower than expected, contact us as there are multiple options moving forward. This includes additional maths and English support alongside your Apprenticeship and also our Apprenticeship Preparation Programmes can help when preparing you for an Apprenticeship.	All employers are carrying out their recruitment process in their own way but interviews for Apprenticeship vacancies are taking place either over the phone or via a video calling using platforms such as Microsoft Teams, Zoom and Skype.	Your school will be able to help you write your CV. After applying, our Recruitment Team will check your CV and give you pointers on how you can improve it. We will also work with you to give you tips on completing a confident interview.	



## What is a Traineeship

#### WHAT IS A TRAINEESHIP?

A Traineeship is a fully funded education and training programme for 16-24 year olds or 25 year olds with an Education, Health and Care Plan. A Traineeship is a pre-employment course acting as a stepping stone to help you get into work as you develop your skills. You will attend attend a training provider and gain valuable work experience with local employers. It can last from 6 weeks to 1 year, though most traineeships last for less than 6 months. For more information about Traineeships please click here.

#### YOU CAN APPLY FOR A TRAINEESHIP IF YOU'RE:

- eligible to work in England
- unemployed and have little or no work experience
- aged 16 to 24 and qualified up to and including Level 3 (equivalent to A Level)

#### WHAT WILL I DO DURING THE TRAINEESHIP?

- help with getting work, such as writing a CV and finding a job
- a work placement of 70 hours or more
- help with the skills you'll need for an apprenticeship or job in the area you want to work in
- a job interview or feedback from an employer
- help with English, maths and basic digital skills (if you need it)

#### WHAT HAPPENS AFTER MY TRAINEESHIP?

Traineeships require the employer to carry out an exit interview, or new job interview if appropriate. Your training provider will offer you support and guidance with your job search and help you to feel confident in applying for and securing an apprenticeship, employment or further training. You may be offered a job or apprenticeship at the company you did your work experience with. 75% of trainees go onto employment or further education

#### **HOW TO FIND A TRAINEESHIP**

Find a Traineeship on the government website

Look at our Sorted Guide to discover the training providers that offer Traineeships and register an interest with them Sorted | Lancashire Work Based Learning





# Acc/Ross (Nelson & Colne College)



Applying for a place	Young people can apply online for a place at the college for all courses – including Apprenticeships, by using the application link which can be found at: <a href="https://www.accross.ac.uk/16-18/16-18-application/">https://www.accross.ac.uk/16-18/16-18-application/</a> Following this, the application will be processed, and applicants will be invited for an interview. Information on the application process and the learner journey can be found on page 222 of our prospectus here: <a href="https://www.accross.ac.uk/16-18/16-18-application/">ARC Prospectus 23</a>
How do I get selected	Applicants will be offered the appropriate level course based on the GCSE grades achieved and a successful interview outcome. All entry criteria are published in the college's prospectus: ARC Prospectus 23  The college has an individualised approach and if for any reason pupils do not attain the expected grades, they will be offered an alternative option to meet their needs, along with advice and guidance.
Course information	For course information, please visit the college's website at: <a href="https://www.accross.ac.uk/16-18/">https://www.accross.ac.uk/16-18/</a> or download the prospectus at: <a href="https://www.accross.ac.uk/16-18/">ARC Prospectus 23</a>
What can I do to help me prepare for Year 12?	The college has offered a number of Year 11 Open Events and also additional school activities throughout both year 10 and year 11 to all partner secondary schools for pupils to experience college life and experience taster activities and gain information on course options and next steps after school.  You can pre-book a 1:1 tour of the college's campus or arrange a 1:1 catch up or call back with a member of our school liaison team by emailing <a href="mailto:schools@nelsongroup.ac.uk">schools@nelsongroup.ac.uk</a>
	All applicants will be personally invited into College for a "New Student Day" which takes place on Friday 30 <sup>th</sup> June 2023. This is hosted by the college's curriculum teams who have devised a whole range of tasks and activities, with the aim of supporting students to get prepared to study their chosen course. It is also a chance for pupils to meet other applicants and become more familiar with the college environment and teaching teams. Information on their next steps and enrolment and contact information will also be provided on New Student Day. All applicants will be sent personalised enrolment information and instructions in the summer to prepare them for enrolling on GCSE results day.
Further information and guidance	For any queries, or if you require further information, please contact the college on 01282 440272 or at Admissions@nelsongroup.ac.uk.
Money Matters	Accrington and Rossendale College has an extensive financial support package to allow them to assist young people with any issues they may face. Their dedicated Student Services team will provide you with essential help and advice on all money matters. Financial support can help with the cost of books, trips, lunch and travel (dependant on individual circumstances). To find out more click on the link here: Financial Support   Accrington and Rossendale College (accross.ac.uk). To contact the Student Services team, please call 01282 440209 or email <a href="mailto:studentservices@nelsongroup.ac.uk">studentservices@nelsongroup.ac.uk</a> .
Additional information	For the latest information, please visit: Website: <a href="https://www.accross.ac.uk/">https://www.accross.ac.uk/</a> Twitter: @accrosscollege Facebook: Accrington and Rossendale College Instagram: @accrosscollege The college has a contact form that students, parents, and teachers are welcome to use and can also be used to leave a message out of hours. This can be accessed via the link here: <a href="https://www.accross.ac.uk/about-us/contact-us/">https://www.accross.ac.uk/about-us/contact-us/</a>



# Blackburn College

Applying for a place	Blackburn College is open for you to choose your course and apply online for 2022/23. You can visit <a href="www.blackburn.ac.uk/apply">www.blackburn.ac.uk/apply</a> to complete an application for a large number of courses including Vocational, T-Level, A-Level and Apprenticeship programmes.  We have an application deadline for our A Level programmes which is <b>Friday 10<sup>th</sup> February 2023.</b> All the information you need can be found on the college's website: <a href="www.blackburn.ac.uk">www.blackburn.ac.uk</a> .
How do I get selected	Once you have submitted your application we will invite you in for an interview in the evening with your course tutor. You will receive a letter in the post with your interview date and time, followed by a reminder text the day before. If you are unable to make your interview please ring the Admissions Team on 01254 292936
Course information	For information on all of the college's A Level, Vocational/Technical and Apprenticeship courses, please visit the college's website at: <a href="www.blackburn.ac.uk">www.blackburn.ac.uk</a> .  If you can't find what you are looking for or have any other questions, please email the college's School Liaison Team at <a href="mailto:schoolliaison@blackburn.ac.uk">schoolliaison@blackburn.ac.uk</a> .
What can I do to help me prepare for Year 12?	Blackburn College will be holding a number of Open Events throughout the year. You can explore our different areas to help you choose whether A-Levels, Technical/ Vocational, T-Levels or an Apprenticeship is right for you.  You can speak with tutors and students, see our fantastic facilities and find out about the support we can provide for you to reach your potential.  Blackburn College is also hosting a New Student Day on Monday 3 <sup>rd</sup> July for all Year 11s who have applied to Blackburn College. All applicants will be sent a post card in the post inviting you to this event.
Further infor- mation and guidance	Support is available from the college's Schools Liaison team for any one-to-one advice. For any general enquiries regarding starting college, please email <a href="mailto:schoolliaison@blackburn.ac.uk">schoolliaison@blackburn.ac.uk</a> .  If you have any questions regarding your application and enrolment then please email our Admissions team on <a href="mailto:admissions@blackburn.ac.uk">admissions@blackburn.ac.uk</a> .
Money Matters	The college has a dedicated Student Finance team who can answer any money-related queries; they know all about the support a 16-18 year old can access whilst studying at Blackburn College. If you have any queries or need any further information, please email <a href="mailto:studentfinace@blackburn.ac.uk">studentfinace@blackburn.ac.uk</a> .
Additional information	You can find all of the latest information from the college on their website: <a href="www.blackburn.ac.uk">www.blackburn.ac.uk</a> . You can also visit their social media channels:  Facebook: Blackburn College  Twitter: @bbcollege Instagram: BlackburnCollege



# **Burnley College**

<b>Applying</b>	for	а
nlace		

You can apply on-line at <u>Apply Online</u> for all A Level, Vocational and T Level courses – as well as Themis Apprenticeships. The College's dedicated *Get Ready for College* page contains information and a step-by-step video on how to apply at: Get Ready for College.

## How do I get selected

If you have applied for a place on a course you will be invited for an interview in College with a Tutor/s who will explore your passion for your chosen subject/s; discover more about your plans after GCSEs and answer any additional questions you may have.

## Course information

For the full range of courses and related information, please visit the College's website: <a href="www.burnley.ac.uk">www.burnley.ac.uk</a>.

If you have any individual questions or queries, please do not hesitate to contact Grace or Nicola in the College's Schools Liaison Team on 01282 733322 or email them at <a href="mailto:admissions@burnley.ac.uk">admissions@burnley.ac.uk</a>. Alternatively, you can submit an online form through the college's website at: <a href="mailto:Advice and Guidance Enquiry Form">Advice and Guidance Enquiry Form</a>

# What can I do to help me prepare for Year 12?

If you have applied to Burnley College or Themis, you will receive updates from the team, including information about those crucial next steps into further education and also some exciting activities to take part in as part of the wider college experience.

Your future subject tutor can provide you with a suite of online subject packs for you to complete. The packs include links to videos made by tutors that introduce you to the teaching team, the exciting topics you will study as well as providing interesting and engaging activities linked to the subject. For example, Film and Media students can watch key scenes from films and then begin to analyse what they have seen; Maths students can try their hand at puzzles that will help to prepare them for their A Level Maths classes; and Engineering students can utilise industry standard software to give them a head start on CAD and CAM drawing before they step into the classroom.

These opportunities to kick start College learning are provided for all course areas offered by the Burnley College and Themis, giving you the opportunity to find out lots more about the course you have chosen. You can access this work via: <a href="https://www.burnley.ac.uk/year-11-transition-work/">https://www.burnley.ac.uk/year-11-transition-work/</a>.

You may also apply to take part in one of our exciting Burnley College Taster Programmes which offer an insight and valuable experiences linked to your chosen – or potential – subjects. These Programmes run in the evenings after school over several week and are led by Tutors you will meet on your course. Find out more and apply online at Programmes - Burnley College Burnley College

#### Further information and guidance

If you have any queries, concerns or require any further information, please do not hesitate to contact the College's Schools Liaison Team on 01282 733322 or email them at <u>admissions@burnley.ac.uk</u>. Alternatively, you can submit an online form through the college's website at: <u>Advice and Guidance Enquiry Form.</u>

College advisors are more than happy to talk you through your options and discuss any questions you may have in person or you could also attend one of our Open Events. For information on what happens at an Open Event – and to book your place – visit Events - Burnley College Burnley College

#### Money Matters

For information on financial support which may be available to you as a Burnley College student, please do not hesitate to contact the College's Schools Liaison Team on 01282 733322 or email them at <a href="mailto:admissions@burnley.ac.uk">admissions@burnley.ac.uk</a>. Alternatively, you can submit an online form through the College's website at: <a href="mailto:Advice and Guidance">Advice and Guidance</a> <a href="mailto:Enquiry Form.">Enquiry Form.</a>

College advisors will work with you to identify the support you need. It will then put you in contact with the right team members to answer any of your queries.

## Additional information

The College's website and social media channels have a huge array of information about Burnley College and Themis and are constantly updated with any changes and developments.

Website: www.burnley.ac.uk Facebook: https://www.facebook.com/burnleycollege Facebook: https://www.facebook.com/ThemisBurnley

Instagram: <a href="https://www.instagram.com/burnleycollege/?hl=en">https://www.instagram.com/burnleycollege/?hl=en</a> Instagram: <a href="https://www.instagram.com/themisburnley/?hl=en">https://www.instagram.com/themisburnley/?hl=en</a>

<u>LinkedIn; Burnley College | LinkedIn</u>\_<u>LinkedIn: Themis Burnley | LinkedIn</u>



# **Cardinal Newman College**

Applying for a place	You can apply to the college online using their application form and can submit an application using this link: <a href="https://www.cardinalnewman.ac.uk/apply/">https://www.cardinalnewman.ac.uk/apply/</a> .
piace	If you have any questions about the application process or your place at the college, you can email <a href="mailto:admissions@cardinalnewman.ac.uk">admissions@cardinalnewman.ac.uk</a> or you can call the Admissions Team on 01772 460181. You can also contact the college through social media.
How do I get selected	Once you've submitted your application online, it will be processed and you will receive confirmation of a conditional place. You will receive details on how to access the Newman Portal to accept this offer of a conditional place. You can also use this portal to send any questions through to the Admissions Team.
	If you have any questions about the application process or your place at the college, you can email <a href="mailto:admissions@cardinalnewman.ac.uk">admissions@cardinalnewman.ac.uk</a> or you can call the Admissions Team on 01772 460181. You can also contact the college through social media.
Course information	For course information, please visit the college's website at: <a href="https://www.cardinalnewman.ac.uk/school-leavers/">https://www.cardinalnewman.ac.uk/school-leavers/</a> . You can also view subject videos here: <a href="https://www.cardinalnewman.ac.uk/subject-videos/">https://www.cardinalnewman.ac.uk/school-leavers/</a> .
	If you have any questions about the courses available at the college, you can email <a href="mailto:admissions@cardinalnewman.ac.uk">admissions@cardinalnewman.ac.uk</a> or you can call the Admissions Team on 01772 460181. You can also contact the college through social media.
What can I do to help me prepare for Year 12?	All applicants will be invited to Newman Fest, where they can try out their subjects, meet their teachers and get a feel for the College before they enrol in the summer. This will take place at the start of July, after Year 11s have finished their GCSEs.  To find out more about life at Cardinal Newman College, please visit their YouTube channel: Cardinal Newman College.  Applicants can also view the college's virtual tour at: Virtual Tour. The college contact all applicants with regards to opportunities to have a tour of the campus from June onwards.
Further infor- mation and guidance	If you have any queries, concerns or require any advice, please email the college on <a href="mailto:admissions@cardinalnewman.ac.uk">admissions@cardinalnewman.ac.uk</a> or you can all 01772 460181. You can also contact the college through social media.  The college offers GCSE re-sits in Maths and English Language. If you do not manage to achieve a grade 4 or above in your English or Maths GCSE, you will be asked to re-sit these alongside another course to make a full programme of study. For example, you may wish to study a BTEC Extended Diploma in Business with a GCSE resit in English alongside it.
Money Matters	The College Bursary Fund is designed to provide assistance to students who are experiencing financial difficulty in accessing or completing their course. Funds can be provided to help towards the cost of travel, meals, books, equipment and materials needed for courses. You must be under 19 on the 31 August in the year in which you start your programme of study. Eligibility is assessed on parental income and home/personal circumstances. For more information, as well as a link to apply for a bursary online, please visit the college's website at: <a href="https://www.cardinalnewman.ac.uk/student-services/college-bursary/">https://www.cardinalnewman.ac.uk/student-services/college-bursary/</a> . If you require any further information or need help in making your application, please contact Student Services on 01772 460181 or email <a href="mailto:student-services@cardinalnewman.ac.uk">student-services@cardinalnewman.ac.uk</a> .
Additional information	For the latest information, please visit:  Website: <a href="www.cardinalnewman.ac.uk">www.cardinalnewman.ac.uk</a> Twitter: @Newman_College  Facebook: /cardinanewmancollege  Instagram: Newman_College Phone: 01772 460181



# Clitheroe Royal Grammar School (CRGS)

Applying for a place	The online application form opens here from 21 <sup>st</sup> Oct 2022 – 27 <sup>th</sup> Jan 2023. For late applications, please contact the Sixth Form at <a href="mailto:sixthformadmissions@crgs.org.uk">sixthformadmissions@crgs.org.uk</a>
How do I get selected	Students are initially asked to complete the online admissions form. They will then be contacted to send through their most recent school report or data tracker and a short personal statement. Students will then be invited to choose between a virtual or face-to-face Options Meeting in February or March to discuss A Level choices and answer any questions. Entry requirements are available <a href="here">here</a> .
Course information	The sixth form offers 26 A Level subjects. A detailed subject guide for each subject can be found at: <a href="http://www.crgs.org.uk/sixth-form/curriculum/">http://www.crgs.org.uk/sixth-form/curriculum/</a> The CRGS Sixth Form Guide is a very useful source of information and can be downloaded <a href="http://www.crgs.org.uk/sixth-form/curriculum/">http://www.crgs.org.uk/sixth-form/curriculum/</a> The CRGS Sixth Form Guide is a very useful source of information and can be downloaded <a href="http://www.crgs.org.uk/sixth-form/curriculum/">http://www.crgs.org.uk/sixth-form/curriculum/</a> The CRGS Sixth Form Guide is a very useful source of information and can be downloaded <a href="http://www.crgs.org.uk/sixth-form/curriculum/">http://www.crgs.org.uk/sixth-form/curriculum/</a> The CRGS Sixth Form Guide is a very useful source of information and can be downloaded <a href="http://www.crgs.org.uk/sixth-form/curriculum/">http://www.crgs.org.uk/sixth-form/curriculum/</a> The CRGS Sixth Form Guide is a very useful source of information and can be downloaded <a href="http://www.crgs.org.uk/sixth-form/curriculum/">http://www.crgs.org.uk/sixth-form/curriculum/</a> The CRGS Sixth Form Guide is a very useful source of information and can be downloaded <a href="http://www.crgs.org.uk/sixth-form/curriculum/">http://www.crgs.org.uk/sixth-form/curriculum/</a> The cross of the content of the con
What can I do to help me	The sixth form prepare a transition pack for each subject. The new transition packs for September 2023 entry will be available from around mid-May. Applicants will be notified when these become available. These will be published on the 'New Year 12' pages
prepare for Year 12?	Our website includes a number of videos, including videos from all the departments of CRGS Sixth Form and all the 26 subjects available to study. However, we urge all our prospective students to visit us in person, if at all possible.
	All offer-holders will be invited to our Student Preview Events during the week beginning 26th June.
Further infor-	For any queries or further information, applicants and parent/carers can email the sixth form at: <a href="mailto:sixthformadmissions@crgs.org.uk">sixthformadmissions@crgs.org.uk</a> Students who would like to re-
mation and guidance	view their subject choices should contact us at: <a href="mailto:sixthformadmissions@crgs.org.uk">sixthformadmissions@crgs.org.uk</a> It is usually possible to change subjects on Results Day (subject to timetabling constraints) and we run a Transition Period in September where students can change subjects if necessary.
Money	Full details of the Sixth Form's 16-19 Bursary Fund offer can be found on their website: <a href="http://www.crgs.org.uk/parents/financial-assistance/">http://www.crgs.org.uk/parents/financial-assistance/</a>
Matters	If students or parent/carers have any questions about student finance, they can contact the school by email at: <a href="mailto:bursary@crgs.org.uk">bursary@crgs.org.uk</a>
Additional	Information is available on the Sixth Form's website: <a href="http://www.crgs.org.uk/sixth-form/welcome/">http://www.crgs.org.uk/sixth-form/welcome/</a>
information	Follow the school on social media for the latest news and updates from the Sixth Form.
	Facebook: Clitheroe Royal Grammar School Sixth Form



# Darwen Aldridge Community Academy

Applying for a place	Log on to our website <a href="www.sixthform.daca.uk.com">www.sixthform.daca.uk.com</a> and click "Apply Now". This will take you to our online application form. If you have any queries regarding your application, please do not hesitate to email sixthform@daca.uk.com
How do I get selected	Once you have submitted your application, a member of the sixth form team will be in contact to discuss your application; this may be through a telephone call or Teams video call.
	Offers will be made on your predicted grades and a reference provided by your school. Any offer made will be dependent on meeting the minimum entry requirements (see our online prospectus) for each subject when you receive your results in the summer.
Course information	Course information can be found in the online prospectus on the website, <a href="https://www.sixthform.daca.uk.com">www.sixthform.daca.uk.com</a> , on the online application form
What can I do to help me prepare for Year 12?	We will be running a transition programme in the summer months to help you prepare for life in sixth form. This will be a combination of online sessions to give you a taste of your chosen subjects in the sixth form and help you make a smooth transition. We will also offer some on-site transition workshops to help support you preparation for Sixth Form.
Teur II.	To find out more about life in our sixth form please visit our virtual open evening at www.daca6tour.co.uk where you can find out about the subjects we offer, our enrichment opportunities, what our students think and how we prepare you for life after sixth form. You can also request a visit and spend some time in the Sixth Form area, meet the tutors and students.
Further infor- mation and guidance	Anybody who wants to discuss any details of their application or anything else about the sixth form, including bursaries, can contact the sixth form team on sixth-form@daca.uk.com
Money Matters	DACA Sixth Form offers discretionary bursaries to students who are eligible. This can include free bus passes dependent on proximity to the sixth form, and other monetary bursaries to support you in your studies. If you require further information on this please contact the sixth form team on sixthform@daca.uk.com
Additional information	To find out the most recent information about the sixth form follow us on our main Twitter page @DACADarwenacademy or visit the academy website, www.daca.uk.com.



# Darwen Aldridge Enterprise Studio

Applying for a place	An application can be made on-line via our website, <u>www.daestudio.biz</u>
How do I get selected	We ask that you have 5 GCSEs at grade 4 and above in order to study at level 3. After receiving an application, you will be invited to discuss career ambitions and school work, and at that point we will make a verbal offer for a conditional place.
	When you receive your results in August we will schedule a short meeting to check your results and confirm the courses that you have applied for.
	You can still apply between now and results day in August and the same process explained above will apply.
Course	Please look on our website for information on the courses we offer:
information	www.daestudio.biz
	For any other queries please phone us on: 01254 819567
What can I do	We have some video clips on our website and statements from current and previous students.
to help me prepare for	There is also a gallery of student work and pictures of the Studio: <a href="https://www.daestudio.biz">www.daestudio.biz</a>
Year 12?	Once in school we will be offering personal coaches and extra classes after school to bridge any gaps.
Further infor-	Please look on our website, or find us on Facebook or twitter
mation and	
guidance	
Money	Please contact Crystal Ragnall with any queries: about finance and bursaries:
Matters	crystal.ragnall@daestudio.biz
	01254 819567
Additional	We will consider all applications. We are aware that many students may be outstanding in the specialist areas that we study, and that their talents may well not lie in
information	traditional academic subjects. Our specialist areas are:
	Health and Social Care Computers, IT and Game Design
	Digital Photography, Graphics and Film and TV



# Myerscough College

Applying for a place	Young people can still apply online for a place at the college. Please visit the college's website at: <a href="https://www.myerscough.ac.uk/courses/further-education/how-to-apply/">https://www.myerscough.ac.uk/courses/further-education/how-to-apply/</a>
How do I get selected	The college's departmental teaching teams and/or Admissions Team will be contacting you to arrange telephone/Skype discussions or they will assess your application form and make offers of places at a level appropriate to your expected/predicted GCSE grades, without the requirement for you to attend the college for an interview.  The application form does contain a Personal Statement section which is used by tutors to assess your application. Please use this statement to provide as much as much information as you can, highlighting your enthusiasm for the subject and any experience you might have.  Any applicants who require Additional Learning Support will have their applications forwarded to the Inclusive Learning team for consideration. These may take slightly longer to process but, rest assured, the college will progress them as quickly as possible.
Course information	For course information, please visit the college's website: <a href="https://www.myerscough.ac.uk/courses/further-education/">https://www.myerscough.ac.uk/courses/further-education/</a> .  If you have any queries regarding the college's courses or if you are in the process of applying for a course, please call the college on 0800 652 5592 or send your enquiry via the college's <a href="https://www.myerscough.ac.uk/courses/further-education/">Admissions Enquiry Portal</a> .
What can I do to help me prepare for Year 12?	Once you have submitted tour application, the college will be in touch to keep you up to speed with things like the accommodation bookings, financial support and enrolments information. They will also send you links to lots of activities you can be doing over the summer to help you to prepare for your new course in September. These will be on the college website shortly under the #MyFuture banner.
Further infor- mation and guidance	If you have any queries about the courses on offer or if you are in the process of applying for a course, please get in touch with the college. The Live Chat function on the college's website remains active and staffed. If you have any questions, please use this to contact the college. Alternatively, please email the college at: <a href="mailto:enquiries@myerscough.ac.uk">enquiries@myerscough.ac.uk</a>
Money Matters	There is lots of information on our website here: https://www.myerscough.ac.uk/students/fees-and-finance/fe-fees-and-finance/ If you have a question or would like some advice then you can contact the Finance Office on 01995 642398 or email bursary@myerscough.ac.uk
Additional information	We've got Live Chat facilities on our website seven days per week (for students, parents and teachers).  https://www.myerscough.ac.uk/ Twitter @MyerscoughColl



# **Nelson and Colne College**

Applying for a place	Young people can apply online for a place at the college for all courses – including Apprenticeships, by using the application link which can be found at: <a href="https://www.nelson.ac.uk/apply-now/">https://www.nelson.ac.uk/apply-now/</a> Following this, the application will be processed, and applicants will be invited for an interview. Information on the application process and the learner journey can be found on page 268 of our prospectus here: <a href="https://www.nelson.ac.uk/apply-now/">NCC Prospectus 23</a>	
How do I get selected	Applicants will be offered the appropriate level course based on the GCSE grades achieved and a successful interview outcome. All entry criteria are published in the college's prospectus here: NCC Prospectus 23  The college has an individualised approach and if for any reason pupils do not attain the expected grades, college will offer alternative options to meet the young person's needs, along with advice and guidance.	
Course information	For course information, please visit the college's website at: <a href="https://www.nelson.ac.uk/16-18/">https://www.nelson.ac.uk/16-18/</a> . You can also download the college's prospectus at: <a href="https://www.nelson.ac.uk/16-18/">NCC Prospectus 23</a>	
What can I do to help me prepare for Year 12?	The college has offered a number of Year 11 Open Events and also additional school activities throughout both year 10 and year 11 to all partner secondary school for pupils to experience college life and experience taster activities and gain information on course options and next steps after school. You can pre-book a 1:1 tour of the college's campus or arrange a 1:1 catch up or call back with a member of our school liaison team by emailing <a href="mailto:schools@nelsongroup.ac.uk">schools@nelsongroup.ac.uk</a>	
	All applicants will be personally invited into College for a "New Student Day" which takes place on Thursday 29 <sup>th</sup> June 2023. This is hosted by the college's curriculum teams who have devised a whole range of tasks and activities, with the aim of supporting students to get prepared to study their chosen course. It is also a chance for pupils to meet other applicants and become more familiar with the college environment and teaching teams. Information on their next steps and enrolment and contact information will also be provided on New Student Day. All applicants will be sent personalised enrolment information and instructions in the summer to prepare them for enrolling on GCSE results day.	
Further infor- mation and guidance	For any queries, or if you require further information, please contact the college on 01282 440272 or at <a href="mailto:Admissions@nelsongroup.ac.uk">Admissions@nelsongroup.ac.uk</a> For the latest information, please visit: Website: <a href="https://www.nelson.ac.uk/">https://www.nelson.ac.uk/</a> Twitter: @nelsonandcolnecollege Facebook: Nelson and Colne College Instagram: @nelsoncolnecoll	
Money Matters	Nelson and Colne College has an extensive financial support package to allow them to assist young people with any issues they may face. The college's dedicated Student Services team will provide you with essential help and advice on all money matters. Financial support can help with the cost of books, trips, lunch and travel (dependant on individual circumstances). To find out more click on the link here: Financial Support   Nelson and Colne College.  To contact the Student Services team, please call 01282 440209 or email studentservices@nelsongroup.ac.uk	
Additional information	The college has a contact form that students, parents, and teachers are welcome to use and can also be used to leave a message out of hours.  This can be accessed via the link here: <a href="https://www.nelson.ac.uk/about-us/contact-us/">https://www.nelson.ac.uk/about-us/contact-us/</a> Nelson and Colne College is part of the Nelson and Colne College Group. For more information on our group of colleges please access our website here: <a href="https://www.nelsongroup.ac.uk/">https://www.nelsongroup.ac.uk/</a>	



## **Preston College**

<b>Applying</b>	for	a
place		

Young people are able to apply for a course at the college using the online application form which can be found on the college's website at: Online Application - Preston College. For more information on making an application, please email applications@preston.ac.uk.

#### How do I get selected

Enrolment will be online only this year. The college's engagement team conduct interviews throughout the year. For more information, visit Enrolment at Preston College. Alternatively, you can contact the Admissions team at guidance@preston.ac.uk or on 01772 225774.

#### Course information

All learners who have been interviewed and offered a place will receive a link to the college's Sprint Start platform. Their chosen subject area will cover staff introductions, more careers information about the subject and pre-course learning and competitions. Learners who need support with career choices have the opportunity to call the engagement and careers team for 1:1 support on 01772 225482. This will be ongoing throughout the next term, into the summer and beyond enrolment. Alternatively, please email careers@preston.ac.uk or guidance@preston.ac.uk.

For course information, please visit: School Leaver Courses or you can access the college's prospectus at: 14-19-School Leaver Prospectus.

### What can I do to help me prepare for Year 12?

The college will hold a Year 11 welcome evening, which is an opportunity to invite all new year 11s who have been offered a place to attend a session with curriculum staff. After the evening, learners will receive their Sprint Start link and have access to pre-course work and competitions.

The college's Virtual Open Event platform allows learners to access the college offer by curriculum and subject area as well as information about Scholarships, Bursary applications and Support. There are also links for parental support and access to the college engagement and recruitment team. Please use this link to access the platform: The Best Performing College in Central Lancashire - Preston's College.

## **Further infor**mation and guidance

For the latest information, please visit: Website: https://www.preston.ac.uk/

Money Matters The college has access to a number of bursary funds aimed at supporting learners with specific financial difficulties which may prevent them from taking part in learning. Eligibility for the funds will be based on household income and recent evidence of this must be submitted with your application. Bursary applications can be made online and staff are on hand by phone and email to offer support and guidance with the process. For more information and to apply, please visit: https://www.preston.ac.uk/support/financial-support/.

#### Additional information

Twitter: @prestoncollege Facebook: @prestoncollege Instagram: @prestoncollege Email: applications@preston.ac.uk



# Queen Elizabeth Grammar School

Applying for a place	If you want to apply you should view our prospectus (available here) and take a look at the Sixth Form area of our website, here, to consider your future subjects and learn more about QEGS Sixth Form. If you decide to apply, complete the form online, here.  You will receive a response to confirm we have received your application and later in the year we will invite you to attend a taster day (usually in March) where you can spend the day with us and sample your selected subjects within our sixth form facility. Please check our website and/or social media for updates.  On GCSE Results Day in August (Thursday 24 <sup>th</sup> August 2023), if you have applied, you will be invited to enrol from 10am-3.00pm. Please bring your GCSE results to our school on West Park Road, Blackburn. You are also welcome to enrol on Friday 25th August, from 9.00am-1.00pm.
How do I get selected	If you achieve 5 Grade 5s at GCSE you will gain a place on your selected subjects. This must include Grade 4 in Mathematics and English.  We encourage you to gain higher grades in your chosen subjects, where possible, to help with the transition from GCSE to A level. Those studying Further Mathematics will need to have at least a Grade 7 in GCSE Mathematics.
Course information	Our website has a dedicated section for Sixth Form applicants, which can be found here.
What can I do to help me pre- pare for Year 12?	We provide material on enrolment day and at the start of Year 12 to assist with transition.
Further infor- mation and guidance	If you have any questions or concerns please email sixth@qegsblackburn.com. We can then address any admissions queries or liaise with teaching staff from here to address more specific concerns.
Money Matters	You or your parents/carers can email sixth@qegsblackburn.com for any questions on finance and support.
Additional information	As well as our website, linked above, we update our social media pages on a daily basis, via @QEGS_Blackburn on <b>Twitter</b> and QEGSBlackburn on <b>Facebook</b> .  We also have a dedicated <b>Twitter</b> account, @QEGSSixthForm1



# **Runshaw College**

Applying for a place	Studying at Runshaw College is a great choice for school leavers as they offer A Levels, T Levels, BTEC courses and apprenticeships. With modern facilities and excellent student support, they will help you to realise your potential.			
	You can apply for A Levels, T Levels, BTECs and Apprenticeships until 1 April, quickly and easily via the college's website: <a href="https://apply.runshaw.ac.uk/">https://apply.runshaw.ac.uk/</a> .			
	Don't forget to check the entry requirements before you apply, you can do that here: <a href="https://www.runshaw.ac.uk/entry-requirements/">https://www.runshaw.ac.uk/entry-requirements/</a> .  If you need any help or information, contact: <a href="mailto:admissions@runshaw.ac.uk">admissions@runshaw.ac.uk</a> .			
How do I get selected	The college's Admissions Process involves an Interview after your application. Partner High School applicants are guaranteed a place at Runshaw so long as they achieve the entry requirements for their chosen course.			
Course information	For course information, please visit the college's website: Course Search or download their prospectus at: 2023 Prospectus.			
What can I do to help me	To support young people progressing to college in September, the first thing the college would like to say is that they are here to help. Please rest assured that your place is safe.			
prepare for Year 12?	If you have any questions about your application to Runshaw College or anything at all, please email their expert admissions tutors at: <a href="mailto:welcometo-runshaw.ac.uk">welcometo-runshaw.ac.uk</a>			
	Open Events are frequent and very popular: <a href="www.runshaw.ac.uk">www.runshaw.ac.uk</a> 1:1 after college tours of the Campus are also very popular and can be booked by emailing <a href="tours@runshaw.ac.uk">tours@runshaw.ac.uk</a>			
Further infor- mation and guidance	If you have any questions about your application, have any other concerns or require any further information, please email the college's expert admission tutors at: welcometorunshaw@runshaw.ac.uk.			
Money Matters	All further education courses are <b>free</b> if you are a <b>UK resident</b> and aged <b>16</b> , <b>17</b> or <b>18</b> on 31 <sup>st</sup> August in the year you start your studies.  Depending on your circumstances, you may qualify for a <b>bursary</b> or <b>free college meals</b> . You can find out more information on the college's website at: <u>Financial Support for Students aged 16-18</u> .  For further information on student finance, please email the college at <u>16-19bursary@runshaw.ac.uk</u> .			
Additional information	You can find all of the latest information from the college via their website: <a href="https://www.runshaw.ac.uk/">https://www.runshaw.ac.uk/</a> . You can also visit Twitter: @runshawcollege.			



## St Wilfrid's Sixth Form

<b>Applying</b>	for	a
nlace		

Online applications open on Sixth Form Open Evening every year.

Apply via the Sixth Form page on the school website: http://saintwilfrids.co.uk/sixth-form/

Our prospectus is also available via the Sixth Form page, you can read through this to discover which courses we offer and the entry requirements for each subject. We welcome applications from all schools – you do **not** have to be a Year 11 student at St Wilfrid's to apply.

## How do I get selected

All applicants will be invited for a face-to-face interview with one of the Sixth Form Team to discuss their course choices and future career ambitions. The entry requirements vary for each subject and this will be part of the course discussion. If an offer of a place is made it will always be conditional on meeting the entry requirements.

The Sixth Form tab on the main school website <a href="http://saintwilfrids.co.uk/sixth-form/">http://saintwilfrids.co.uk/sixth-form/</a> has a virtual tour of the Sixth Form and short videos from students to help you get to know our school. These resources are being continually developed – so watch this space!

## Course information

We are proud of our academic achievements at St Wilfrid's Sixth Form. The majority of courses we teach are A Levels with a limited number of vocational Level 3 options. Discover more by browsing through our courses on the Sixth Form homepage and watching short videos from each of the subject teachers. You can also read the Sixth Form Prospectus which is available to download or view online at:

http://saintwilfrids.co.uk/sixth-form/prospectus/

# What can I do to help me prepare for Year 12?

If you are given an offer of a place you will also be invited to an Induction Day after your GCSEs have finished. During this day you will have the chance to complete activities and taster lessons to allow you to sample your chosen subjects. These activities will include reading lists and web site links for further individual research. More formal Induction Tasks will be set following your enrolment.

The Sixth Form tab on the main school website <a href="http://saintwilfrids.co.uk/sixth-form/">http://saintwilfrids.co.uk/sixth-form/</a> has a virtual tour of the Sixth Form and short videos from students to help you get to know our school. These resources are being continually developed — so watch this space!

### Further information and guidance

If you have any questions then please contact Mrs Willoughby (Sixth Form Study Support) on <a href="mailto:cwilloughby@saintwilfrids.com">cwilloughby@saintwilfrids.com</a> or phone 01254 604009.

You will be able to resit either Maths or English GCSE if needed. You will be timetabled additional lessons to cover these GCSE subjects and can sit the exams in the Summer term only.

## Money Matters

The 16-19 Discretionary Bursary fund is designed to support students who have financial difficulty with accessing, or staying on, in education. Bursary funding is awarded on the basis of parental income and any Bursary funds awarded must be used towards the cost of travel, books and equipment etc.

Additional support is available for students living independently.

In the first instance, please contact Mrs Watson (Sixth Form Student Welfare Officer) on <a href="mailto:awatson@saintwilfrids.com">awatson@saintwilfrids.com</a> or leave a voicemail message on 01254 604773.

## Additional information

Website: <a href="http://saintwilfrids.co.uk/">http://saintwilfrids.co.uk/</a>

Twitter: @saintwilfrids Instagram: #WilfridsHST



Tauheedul Boys

# Tauheedul Boys Sixth Form (TB6)

Applying for a place	Complete the online application form which can be found on www.tb6.co.uk	
How do I get selected	Please see entry requirements on www.tb6.co.uk Prospectus for 2023-2024 will be online soon	
Course information	All course information can be found on www.tb6.co.uk	
What can I do to help me prepare for Year 12?	Transition packs will be made available after your place is confirmed on results day	
Further infor- mation and guidance	www.tb6.co.uk or contact Bashira Patel bashira.patel@tibhs.staracademies.org	
Money Matters	www.tb6.co.uk or contact Bashira Patel bashira.patel@tibhs.staracademies.org	
Additional information	www.tb6.co.uk or contact Bashira Patel bashira.patel@tibhs.staracademies.org	



## Tauheedul Girls

# **Tauheedul Girls Sixth Form**

Applying for a place	Please ring school for an application to be sent out: 01254 54021 or contact by email: TIGHS_admissions@tighs.staracedemies.org to request for an application form
How do I get selected	You can choose a course based on your last school report card, to show that you meet the entry criteria. You can easily change courses on enrolment day if you don't meet the entry criteria. We will be flexible and will take into account individual circumstances.
Course information	Visit the TIGHS website: https://www.tighs.com/sixth-form/curriculum/
What can I do to help me prepare for Year 12?	> Bridging booklets have been shared with existing Y11students.  > Independent Programme for studies and useful links have been given such as MOOCS (massive Open Online Courses), free courses on line and links to useful websites for Careers.  > Open events will be scheduled.  > More time built in for one to ones with subject teachers.
Further infor- mation and guidance	Contact Muneera.Umerji@tighs.staracademies.org (Sixth Form Admin officer)
Money Matters	Contact TIGHS_admissions@tighs.staracedemies.org
Additional information	All updates can be found on our website: www.tighs.com