



Special Support Assistant - Level 2, Grade C Personal specification / Selection criteria

Job Requirements	Status of Criteria		Method of Assessment		
	Essential	Desirable	Application	Interview/task	Reference
Training and Qualification					
Level 2 Qualification specific to supporting in Schools or a relevant degree	✓		✓		
GCSE or equivalent qualification at level C or above in Maths and English	✓		✓		
Specialist training in ASD, VI, PD		✓	✓		
Faith, Ethos and Commitment					
Demonstrate a clear and genuine support for the Catholic ethos of the school	✓		✓	✓	
Experience					
Extensive experience of having worked as an SSA within a secondary school		✓	✓	✓	
Experience of supporting children in Literacy and Numeracy in a school setting and working with SEN groups and individuals	✓		✓	✓	✓
Experience of working with children	✓		✓	✓	✓
Effective use of ICT relevant to the post	✓			✓	
Knowledge of policies and codes of practice/legislation		✓		✓	

*Candidates applying for this role who may not hold the specific level 2 qualification or equivalent would be paid on grade B



Job Requirements	Status of Criteria		Method of Assessment		
	Essential	Desirable	Application	Interview/task	Reference
Skills					
Effective communication skills	✓		✓	✓	
To be able to promote positive relationships with pupils, colleagues and parents	✓			✓	
First Aid qualification		✓	✓		
The ability to follow the teachers instructions and also be able to work independently	✓				
An understanding of child development and learning processes		✓		✓	
Experience of working with children with a range of learning needs	✓		✓		
Personal characteristics					
Have a flexible and positive attitude	✓			✓	
A good sense of humour	✓			✓	
Competent and organised	✓			✓	
Enjoy working with children	✓			✓	
Possess a good health and attendance record	✓				✓ (post offer)
Listen to, reflect and act on feedback	✓			✓	
Maintain confidentiality	✓				✓